

# Student and Family Handbook 2018-2019



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## Welcome

Dear Students and Families,

Welcome to the 2018-2019 Fenway school year.

The purpose of this Student & Family Handbook is to provide information about our school and describe topics such as Fenway's curriculum, graduation requirements, community expectations and policies, the names and roles of our faculty, our calendar and schedule, and more. For the most up to date information, please visit our website at [www.fenwayhs.org](http://www.fenwayhs.org). While this Handbook includes some policies and specific information, the Fenway community is guided by our motto:

### **Work Hard, Be Yourself, Do the Right Thing.**

**Work Hard:** Being at Fenway is a unique opportunity and with this opportunity comes a responsibility to work hard. Research in education has shown that more than anything else, the ability to persevere in challenging situations is what leads to people being able to succeed in their goals. Working hard is about grit, or perseverance. It is about being resilient, or getting back up after you fall. At Fenway, we expect everyone to push themselves to be their best and also to support one another so that we can all achieve.

**Be Yourself:** At Fenway, we encourage each student to find their unique path. On this journey of life, one guiding question we all need to answer is who we are and how we can be true to ourselves. At Fenway, you have the freedom in a safe and supportive community to find and express your identity. We go beyond just celebrating diversity to a place where we work to truly learn from one another and appreciate our commonalities and differences.

**Do the Right Thing:** Doing the right thing is about character and critical thinking. At Fenway, we want you to think deeply about what the right thing is and then be courageous enough to do the right thing, even when it is hard or unpopular. Martin Luther King, Jr. said, "The function of education is to teach one to think intensively and to think critically. Intelligence plus character - that is the goal of true education."

Our motto is more than just words, it helps describe our culture or how we do things here at Fenway. Welcome to the school year. We look forward to learning and growing together as one community of learners.



Geoffrey Walker  
Head of School

## Fenway Directory

### FACULTY/STAFF 2018-2019

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### Calendar 2018-2019

This is a draft calendar and the following dates for the year that are subject to change. Detailed and updated information can be found on our website: [www.fenwayhs.org](http://www.fenwayhs.org)

#### 2018-2019 SCHOOL YEAR CALENDAR

##### September

- 5 All Students Report, Early Release
- 6 Regular School Day
- 14 Boys of Fenway Conference
- 19-21 9<sup>th</sup> grade field trip to Beckett Honor Roll Assembly/Term 4
- 27 Parent Night 6-8pm
- 28 Community Day

##### October

- 4 Board Meeting 6-8
- 8 Columbus Day / No School
- 9 Progress Reports Due
- 18 Family STEM Night 6-8 p.m

##### November

- 2 College Fair
- 9 1<sup>st</sup> Term Grades Close
- 12 Veterans Day/No School
- 21 Early Release
- 22-23 Thanksgiving Recess
- 26 House Community Day
- 29 Honor Roll Assembly
- 30 Career Fair

##### December

- 6 Board Meeting 6-8
- 7 Senior Science Fair
- 14 2<sup>nd</sup> Term Progress Reports
- 13-14 Narrative Conferences \*
- 17 Fenway Jeopardy
- 21 Pajama Day /Fenway Idol
- 22-Jan 3 Winter Recess

##### January

- 2-3 No School
- 4 All Students Return
- 21 MLK Jr.'s Day / No School
- 25 2<sup>nd</sup> Term Grades Close

- 31 Fenway Applications Due

##### February

- 7 Board Meeting 6-8
- 7 Honor Roll Assembly
- 18-22 Presidents' Day/February Recess
- 25 Early Release

##### March

- 7 Term 3 Progress Reports
- 14-15 Narrative Conferences
- 26-27 MCAS ELA – 10th Grade

##### April

- 1 Senior Internships Begin
- 4 Board Meeting 6-8
- 5 3 Term Grades Close
- 8-12 Project Week
- 13-21 Spring Recess

##### May

- 1-2 Junior Review
- 9 Honor Roll Assembly
- 10 Community Service/Wellness
- 17 Community Day
- 21-22 MCAS Math-10th Grade
- 27 Memorial Day/No School
- 28 Senior Sign Out

##### June

- 3 Stepping Up
- 4-5 MCAS Science – 9<sup>th</sup> Grade
- 4 Junior College Visit Day
- 6 Board Meeting 6-8
- 7 Graduation 2pm

# Student/Family Handbook 2018-19



## 2018-2019 DISTRICT CALENDAR

- August 14-16 ..... August Leadership Institute
- August 20-22 ..... Teacher Summer Institute
- August 23 ..... Up Academies: Boston, Dorchester, and Holland, all grades – first day of school
- September 3 ..... Labor Day: No school
- September 4-5 ..... All teachers and paras report
- ▲ September 6 ..... Students in grades 1-12 report, including grade 1 in ELCs and EECs:
- ◆ September 11 ..... Kindergarten students report, including EECs, ELCs, and special ed.
- October 8 ..... Columbus Day: No school
- November 12 ..... Veterans' Day (observed): No school
- November 21 ..... Early release for students and staff  
Dever - Full day off
- November 22-23 ..... Thanksgiving Recess: No school
- December 24-January 1 ..... Winter Recess: No school
- January 2 ..... All teachers and paras report
- January 3 ..... Students return from recess

- January 21 ..... M. L. King Jr. Day: No school
- February 18 ..... Presidents' Day: No school
- February 19-22 ..... February Recess: No school
- February 25 ..... Students return from recess
- April 15 ..... Patriots' Day: No school
- April 16-19 ..... Spring Recess: No school
- April 19 ..... Good Friday
- April 22 ..... Students return from recess
- May 27 ..... Memorial Day: No school
- June 4 (or day 170) ..... Last day for seniors
- June 17 (or day 179) ..... Early release for students
- ▼ June 18 (or day 180) ..... Last day of school: Early release for students
- ▶ June 18 is the 180th school day if no days are lost due to cancellations.
- ▶ June 25 is the 185th day required for calendar purposes.
- ▶ No graduation program should be scheduled before June 4, 2019.

### Major Religious & Cultural Holidays

- Aug. 22 ..... Eid al-Adha
  - Sept. 10-11 ..... Rosh Hashanah
  - Sept. 19 ..... Yom Kippur
  - Nov. 7 ..... Diwali begins
  - Nov. 22 ..... Thanksgiving
  - Dec. 25 ..... Christmas
  - Dec. 3-10 ..... Hanukkah
  - Dec. 26-Jan. 1 ..... Kwanzaa
  - Jan. 1 ..... New Year's Day
  - Jan. 6 ..... Three Kings Day
  - Feb. 5 ..... Lunar New Year
  - Apr. 19 ..... Good Friday
  - Apr. 20-27 ..... Passover
  - Apr. 21 ..... Easter
  - Apr. 28 ..... Orthodox Easter
  - Apr. 22 ..... Earth Day
  - May 5 ..... Ramadan begins
  - May 12 ..... Mother's Day
  - June 5 ..... Eid al-Fitr
  - June 16 ..... Father's Day
- Observance of Jewish and Islamic holidays begins at sundown of the preceding day.

▶ All BPS offices and Welcome Centers closed.

**AUGUST 2018**

S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
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19	20	21	22	23	24	25
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**SEPTEMBER 2018**

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
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29						

**OCTOBER 2018**

S	M	T	W	Th	F	S
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14	15	16	17	18	19	20
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28	29	30	31			

**NOVEMBER 2018**

S	M	T	W	Th	F	S
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18	19	20	21	22	23	24
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**DECEMBER 2018**

S	M	T	W	Th	F	S
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23	30	24	31	25	26	27
28	29					

**JANUARY 2019**

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20	21	22	23	24	25	26
27	28	29	30	31		

**FEBRUARY 2019**

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
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**MARCH 2019**

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	31	25	26	27	28	29
30						

**APRIL 2019**

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

**MAY 2019**

S	M	T	W	Th	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**JUNE 2019**

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	30	24	25	26	27	28
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**JULY 2019**

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

▶ Extenuating circumstances and/or inclement weather may necessitate changes to the calendar during the year.

Visit [www.bostonpublicschools.org/calendar](http://www.bostonpublicschools.org/calendar) for current information.

Produced by the Boston Public Schools Communications Office | July, 2018



## Marking Terms Calendar 2018-2019

This is a draft calendar and the following dates for the year that are subject to change. Detailed and updated information can be found on our website: [www.fenwayhs.org](http://www.fenwayhs.org)

	Period 1	Period 2	Period 3	Period 4 Grades 6–11	Period 4 Grade 12
Term	Sept. 6, 2018 - Nov. 9, 2018	Nov. 13, 2018 - Feb. 1, 2019	Feb. 4, 2019 - April 12, 2019	April 22, 2019 - June 18 ★, 2019	April 22, 2019 - June 4, 2019
Progress Reports	October 10	December 19	March 13	May 21 ★	
Distribute Report Cards	November 15	February 7	April 25	Last day of school	Last day of school

## About Fenway

### MISSION

Fenway's Mission is to create a socially committed and morally responsible community of learners that values its students as individuals.

Its goal is to encourage academic excellence and habits of mind, self-esteem, and leadership development among all the school's students.

### HABITS OF MIND

#### Perspective | Evidence | Relevance | Connection | Supposition

The Habits of Mind are a common part of Fenway vocabulary and pedagogy. Students are expected to be familiar with them and articulate their presence in their work in all disciplines.

#### **Perspective**

Considers or addresses multiple perspectives

Demonstrates understanding of subtleties and differences among perspectives

#### **Evidence**

Organizes work in understandable, compelling manner

Shows clear understanding of issues and concepts

Demonstrates ability to research key issues

#### **Relevance**

Shows importance of key concepts in information to other larger or more specific topics

Demonstrates personal understanding and meaning

#### **Connection**

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Links concepts and issues with those from other disciplines or subject matter  
Shows applicability to other research topics, disciplines, careers

### Supposition

Speculates or imagines other issues relevant to this topic  
Responds to “What if?” questions and changes of circumstance

### CORE VALUES

- Ensure that Fenway continues to be a school that offers physical, cultural, and intellectual safety and which stresses the ideas of social commitment and moral responsibility.
- Provide structures and experiences that encourage teachers to take a “whole student” approach in content teams and across disciplines.
- Ensure that addressing the issues of race, class, gender, and other differences is central to Fenway life.
- Develop, communicate, and be guided by a small number of school-based priorities for each academic year.
- Ensure that students are vital participants in school decision making.
- Support the health and wellness of students and staff.
- Ensure that faculty members are vital participants in school decision making.
- Provide opportunities for staff and students to learn and grow together and to sustain deep intellectual and personal relationships.
- Ensure that every Fenway student participates in some form of physical activity (sports, physical education, dance, aerobics, Outward Bound, clubs, etc.).

### SAFETY GUIDELINES

The following are Fenway’s Safety Guidelines to which the community is expected to adhere:

**TRY IT ON:** Listen to what someone has to say and try to understand another perspective before you respond.

**IT’S OK TO DISAGREE:** You do not have to agree with another person’s perspective; you only have to respect it.

**NO SHAME, BLAME, OR ATTACK:** Do not make others feel bad about their feeling or needs. No “put downs.”

**TAKE 100% RESPONSIBILITY:** Keep the focus on yourself by using “I” statements only.

**GROUP CONFIDENTIALITY:** Do not share information obtained from group discussions.

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### HISTORY

Fenway was founded in 1983 as a school-within-a-school at The English High School in Boston. Starting in the 1990-91 school year, Fenway moved to the Bunker Hill Community College campus and eventually became a pilot school within the Boston Public Schools. As a pilot school, Fenway became an exemplar school. As of September 2015, Fenway has its very own facilities located at 67 Alleghany Street. It continues as one of Boston oldest and most successful Pilot Schools .

### EDUCATION REFORM AFFILIATION

Fenway was the first high school in Boston to join the Coalition of Essential Schools, a national organization that promotes curricular, pedagogical, and structural reforms in schools. In 2004, Fenway was named a Mentor School by the Coalition's Small Schools Mentor Project. Many of Fenway's structures, values, and pedagogy correlate with the principles of the Coalition of Essential Schools. More information can be found at [www.essentialschools.org](http://www.essentialschools.org).

### SCHOOL GOVERNANCE

Fenway High School's pilot school status with the Boston Public Schools gives the school the autonomy to assemble its own governing board to act as the School Site Council. The Board of Trustees works closely with the Head of School to set the overall mission, philosophy, and policies of the school; provides fiduciary oversight and supports school fundraising activities.

The Board meets 5-6 times during the school year and includes faculty, students, and parents, in addition to members of the community who are dedicated to Fenway's future. Most Board meetings for the coming year will be held at Fenway High School.

### LEAD TEAM

The Lead Team meets regularly throughout the school year to plan or discuss school-wide issues and advise the Head of School.

### STRATEGIC PLAN

Fenway High School completed a strategic planning process that engaged representatives of all primary constituents: students, families, alumni, faculty, and board of trustees, community partners, and administrators of the Boston Public Schools. Recognizing that our 30-year track record illustrates an ability to innovate and collaborate for the benefits of our students' academic achievement, we are poised to move beyond the successes of the past and of the moment to create a bold new future that envisions an urban public high school where all students achieve their academic potential at both the secondary and post-secondary levels and where all Fenway graduates are prepared to contribute to their community's civic and economic life.

Reframe to reflect what elements of the strategic plan we will focus on in the upcoming year. Fenway seeks to realize this vision by implementing the following strategic goals:

1. Advance educational excellence and academic achievement

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2. Improve post-graduate success in higher education
3. Increase awareness of Fenway and expand funding capabilities and financial stability
4. Review and plan governance and succession planning
5. Ensure smooth transition to Mission Hill and beyond

### PARTNERSHIPS & COLLABORATIONS

Over the years, hundreds of adults have contributed to the education of Fenway students. These Friends of Fenway ensure that the school's practices stay up to date with contemporary thinking in the main disciplines of Math, Science, and Humanities and provide real-world learning experiences for students in all types of work environments.

**Fenway's history of collaboration has included a number of major organizational partnerships. Current partnerships include:**

- Boston's Museum of Science, working closely with Crossroads House students for 25 years.
- Dana Farber Cancer Institute, providing internship, summer job opportunities, and support for the school since 2000.
- Emmanuel College, giving students the opportunity to take courses at the college for Dual Enrollment credits
- Wentworth Institute of Technology, giving the opportunity to take courses at the college for Dual enrollment credit.
- Fisher College, giving the opportunity to take courses at the college for Dual Enrollment credit.
- Red Sox Foundation.
- Technology Goes Home. Sociedad Latina providing classes in percussion as part of the sophomore arts electives.
- Urbanity Dance, providing dance instruction as part of the sophomore arts electives.
- Company one, providing theatre instruction as part of the sophomore arts electives.
- Press Pass Tv, providing photography & videography as part of the sophomore arts electives.
- Amphibious Achievers, providing rowing, swimming and academic support after school.
- Project Bread providing Chefs at Fenway three days a week to enhance food services.
- Facing History and Ourselves working with Humanities faculty.

### **Office of School Development Partnerships (OSDAP)**

The Office of School Development and School Partnerships is responsible for bringing in the resources Fenway needs to thrive as a school and as a model for other schools. The office builds relationships with those who can support the school and sponsors promotional and fundraising events.

Students and faculty who want to know more about how Fenway does fundraising and friend-raising are invited to come speak with our Director of Development and School Partnerships.



## Advisory

**“If even one person in a school knows him/her well enough to care, a student’s chances of success go up dramatically.”**

**- TheodoreSizer**

Each teacher within a House also serves as an advisor to a group of students that meet several times a week, known as an Advisory, to discuss issues such as peer interaction, health and safety, college applications, and career choices.

Fenway teachers and their assigned Advisory students become friends and allies, interested in each other’s lives – a support group. In small groups that can focus on a range of subjects, teachers and students make new connections and together create a more personalized educational plan. Advisors are the direct link between the school and the home and maintain regular communication with parents/caregivers. They should be the first contact when parents have questions.

Advisory can also be a place to prepare portfolios and practice for exhibitions. Student can help to check each other’s work and confront obstacles that might limit success.

During Advisory in grades 9 and 10, students focus on the “Fenway Tool Kit” – skills and habits that support students’ readiness for learning: mental health and stress reduction; the “safety guidelines;” fitness and exercise; time management; diet and nutrition; and sexuality and its risks/choices. Junior and Senior Advisory help students explore options for college and career opportunities. On Wednesdays and Thursdays during Grade 10 students have arts electives for the last block.

Community Service: Part of Advisory, and a requirement for graduation, is that all students perform 40 hours of community service during their time at Fenway. Most often these hours are arranged and clocked by the advisor and then reported to the House Coordinators. Besides being a requirement by the state and city, Fenway has always believed that community service helps students understand the needs of the community and to learn about themselves through giving back to other people. Talk to your advisor about when your community service will take place.

### **Advisory is also much more! It involves...**

- Sharing/supporting each individual in the group
- Discussing community issues
- Reflective writing
- Debating/speaking skills
- Teen issues forum
- Town Hall meetings
- Study skills and time management
- Violence management & Violence prevention
- Preparing for portfolio deadlines and exhibitions
- Calendar items/school information

## Academic & Student Support

### LEARNING CENTER

The mission of the Learning Center is to provide academic support for Fenway students and instructional support for the Fenway faculty.

The Learning Center serves as an information and resource center to reinforce and diversify classroom instruction.

#### **This is accomplished in the following ways:**

- The Learning Center primarily supports both students and teachers in meeting the needs of students with Individual Education plans within a heterogeneous classroom setting.
- The Learning Center staff assists all students with their individual academic needs in all subject areas.
- The staff offers in-school support to foster Fenway's culture of revision, individual growth, and excellence.

### LEARNING CENTER NORMS

Students must come prepared to work on an academic assignment. Students who are not working on their academics may be asked to leave. No students allowed without a teacher.

### STUDENT SUPPORT TEAM STAFF

**Omega:** LaMone Downey-Leonard

**Phoenix:** Jessica Martinez

**Crossroads:** Anthony Rhodes

### Student Support Programs/Events

- Peer Mediation
- Annual College Fair
- Health Series
- Team Building
- Health and Wellness Day
- MORE (Men Organized, Responsible, and Educated)
- Overnight Team Building for 9<sup>th</sup> graders
- Bound for Freshmen
- Financial Aid Workshops

### PANTHER'S DEN

The SA Zone provides academic support for all student athletes, ensuring they can maintain a good balance between academics and athletics. The Zone is open after school until 5:00 p.m. Monday-Thursday and provides tutors and computer access to support students and help them work efficiently. All athletes are encouraged to attend at least once per week to maintain their grades throughout the school year.

## **STUDENT SUPPORT**

The mission of the Student Support Team is to promote healthy relationships among students, teachers and parents. The goal is to encourage social and emotional well-being and to support a harmonious and safe community. The Student Support Team works to achieve this mission by:

- Teaching social and interpersonal skills
- Fostering communication and community building
- Providing support and guidance
- Promoting healthy behavior
- Providing staff consultation and professional development

### **Behavior Interventions**

In instances of behavioral disruption in classrooms students are directed to report to Student Support where counseling and/or other behavioral interventions occur.

### **Peer Mediation**

Peer Mediation is a way of helping people resolve conflicts by talking to each other. Mediations occur between students, or teachers and students as a way to avoid serious disruptions and long-standing problems that might limit success or affect Fenway's environment. Mediation is strictly voluntary; people are not obligated to attend but it may be recommended as an alternative to suspension or disciplinary action. See your counselor if you would like to use mediation to solve a problem.

### **MATH TUTORING – MCAS & SAT PREP**

Tutoring is offered throughout the year. More information is available from the student's math teacher.

### **COMPUTER LABS**

The first floor computer lab is available to all students both before and after school until 5:00 p.m. Monday through Thursday and 4:00 p.m. on Friday.

### **FENWAY ACADEMIC MENTORING (FAM)**

Available to all students after school who would like one-on-one academic consultations provided after school Monday through Thursday.



## Student Assessment

### ASSESSMENT

Teachers at Fenway will give tests and quizzes; just as teachers do in other schools. In addition, Fenway actively explores ways to determine whether students are prepared to do the kinds of work and study required in the real world. Students graduating from Fenway do not earn diplomas according to the number of hours spent in class, the number of classes taken, or the number of points earned. Instead, students graduate by successfully completing a variety of courses and assessments.

Portfolios and exhibitions require a great deal of work but there are teachers and other students who are available to assist students who need help. It is important for each student to save major pieces of work in each class to properly prepare for exhibitions or portfolios.

### Portfolios

Portfolios are purposeful collections of student work that show his/her understanding of different and important topics and skills, in ways that correlate to the competencies required in particular subject areas. Students edit and improve these pieces and save them as evidence, for reflection, and for use in Junior Review or for Senior Graduation Portfolios. Portfolios generally contain one of each of the following types of work: habits of mind, reader's log, research and teaching skills, position paper, and an interdisciplinary piece.

### Exhibitions

Exhibitions at Fenway demonstrate that a student understands what they have studied, research they have conducted, or problems they have solved. Exhibitions are often presented to panels of Fenway staff members, colleagues and partners from businesses, colleges, and invited guests. The student is asked to explain, instruct, defend, and apply specific concepts or topics in order to prove that he/she truly understands the material.

### Rubrics

Rubrics are organized ways of judging and scoring presentations and examples of student work. At Fenway, students and teachers work together to understand what makes a good presentation or sample of work, and use rubrics to determine the quality of work in respect to the standards. Rubrics are used each term to assess individual portfolio pieces. These rubrics are teacher generated and address the nuances of a given assignment.

### Grading

Grades are mailed home on BPS issued report cards at the end of each of the four marking terms. (see calendar). There is an additional Narrative Report written twice a year (December for freshmen and seniors and March for sophomores and juniors). Progress Reports are distributed at the mid-term point and teachers and advisors maintain contact with parents of those students who are in danger of not passing.

## Promotion Requirements & Summer School

All students at Fenway must sign out at the end of each academic year. "Signing out" means that each teacher has certified that a student has completed all required work. Work from the beginning of the year, including portfolios, exhibitions, and community service reports, etc., must be handed in, corrected and signed off by teachers and advisors in order for a student to earn credit and be promoted. The end of the year at Fenway is a busy time!

REQUIRED COURSES EACH YEAR:

- **Humanities**
- **Math**
- **Science**
- **Spanish I and II** (beginning in 10th grade)
- **Other classes may include:**
  - Advisory
  - Foundations of Literacy (grades 9<sup>th</sup> & 10<sup>th</sup> )
  - Physical Education/Wellness
  - Ventures Program (must pass Senior portfolio & 6-week internship)
  - Art

In order to pass a course a student must earn a minimum grade of 60%. A student who scores 50-59% must attend summer school to receive credit for the course. A student who scores less than 50% may need to repeat the course.

**IMPORTANT:** In order to be promoted to the "next grade", a student must have passed 2 out of 3 of their Math, Humanities, or Science classes. Those who have failed two out of three of Math, Humanities, or Science will repeat the grade. Individual modifications to this standards will be considered on a student by student basis and can be petitioned to the Head of School.

## Graduation Requirements

Graduating from Fenway takes far more than showing up! Students are expected to work independently, demonstrate mastery of competencies, learn in the workplace through an internship and exhibit good citizenship through community service.

**Academic Courses:** In order to graduate from Fenway, a student who begins in ninth grade must take and pass the following courses

4 years of Math	4 years of Humanities
4 years of Science	Spanish I and II

**Portfolios:** Seniors must complete a portfolio in Humanities and that demonstrates their mastery of competencies defined by the Humanities department.

**MCAS:** Students must pass Math, ELA and Science.

**Internship:** Seniors must complete a six-week internship with a minimum of 180 hours.

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**Position Paper:** This paper presents opposing opinions and states the writer's' position, demonstrating the student's writing and independent thinking skills.

**Community Service:** Each student must complete a total of 40 hours community service. This is usually completed in the sophomore year.

### TRANSFER STUDENTS

For students transferring from another school, the Student Support Team, administration and registrar will interpret and match varying courses and credentials.

## Standardized Testing

### MCAS

The MCAS (Massachusetts Comprehensive Assessment System) is a graduation requirement for all public schools in Massachusetts and has tests administered to all students in the freshman and sophomore classes. MCAS is a mixture of multiple choice questions (where a student chooses from a list of possible answers) and short answer and open-ended questions (where the student writes or shows an answer) and write a composition as part of their English language arts test. The math, humanities, and science teams review MCAS performance on a regular basis and adjust the curriculum sequence to ensure that students are well prepared to complete this graduation requirement.

*Passing the English Language Arts (ELA), Math, and Science tests is a graduation requirement. If students do not pass, they can retake the test. Additional tutoring and support is provided through after school programs and the Learning Center. Scores do not appear on the transcript. If parents or students wish to know the results of any tests that were not received at home they may speak with the student's advisor or the Student Support Team.*

### PSAT (Preliminary SAT)

Taken in 10<sup>th</sup> and, 11th grades, this is a practice for the SAT tests; scores are used to name National Merit Scholars. This test is conducted at Fenway High during school time.

### SAT

Administered during 11th grade and in the fall of 12th grade, the SAT is a standardized test required by many colleges and universities that tests English, Math and Reading. Additional tests are offered in writing and other subjects. Scores are reported directly by mail to students, to the school, and to the colleges that the student is submitting applications.

SAT fee waivers may be available. We recommend that all students take the SAT at least twice during high school: in the spring of junior year and in the fall of senior year. SAT booklets, registration forms, and fee information are available in the Student Support Office. The test is given at various locations in the Boston area, and a photo ID is required. Scores are reported directly to students at home, and to the school.

## **Freshman & Sophomore Years**

High school freshmen face many challenges a new environment with new people; increased workload, expectations, freedoms, and responsibilities. New students attend an orientation in the beginning of school to start to get to know the school and Fenway's expectations.

### **HEALTH AND WELLNESS**

An important part of freshman and sophomore years is the Health and Wellness program. This program provides an opportunity to learn and discuss issues that students face in their teens. Activities take advantage of many outside agencies and speakers and days set aside to focus on health and wellness.

This year, Fenway freshmen will be provided monthly Health and Wellness classes by the Peer Health Exchange (PHE). This program will teach the knowledge and skills needed to make healthy decisions.

### **FOUNDATIONS OF LITERACY**

All ninth graders take a reading and writing assessment at the beginning of their freshman year and participate in a required reading and writing workshop. The goal of this Humanities course is to support students' development as independent readers and writers while at the same time fostering a community of learners. Students learn to read and write for a variety of purposes and are exposed to multiple genres, including novels, short stories, nonfiction, memoirs, and poetry.

### **COMMUNITY SERVICE**

During sophomore year students identify an appropriate non-profit organization to give their time and energy. A minimum of 40 hours of community service is required prior to graduation. This activity is conducted through Advisory.

### **TECHNOLOGY GOES HOME**

The program includes technology training for Fenway parents after school and makes it possible for families to buy a new Google Chromebook for \$50.

### **PSAT**

Sophomores and juniors prepare for and take the PSAT (Preliminary Scholastic Aptitude Test).

### **SHELTERED ENGLISH IMMERSION (SEI)**

Fenway has a program for students learning English. These students take English as a second language and otherwise follow the standard curriculum.

**ARTS ELECTIVE**

A full-year program for 10<sup>th</sup> graders that offers artistic exploration while opening students' minds to new ways of thinking, problem solving and seeing the world. We offer a diverse range of programming in both visual and performing arts taught by local artists from the community. Students gain confidence through performance and media arts as well as find focus and discipline in visual arts courses. The arts electives help develop strong creative and analytical skills that will benefit them in their future academic and professional lives. Credit-worthy arts instruction for the duration of the school year meets the high school graduation requirements

**Junior Year**

Junior year is the time when students start to turn their attention to the future. The foundation laid during this year will have a significant impact on a student's ability to complete senior year successfully and get into the college or program of his/her choice. Much of Advisory time is spent preparing for Junior Review.

**JUNIOR REVIEW**

Junior Review is a Fenway tradition that takes place at the close of the 11th grade. Students begin their work for Junior Review early in junior year. The process of preparing for Junior Review is as important as the actual event. It is meant to be self-reflective and informative, not judgmental.

During Junior Review, each student must comment on and demonstrate his/her readiness for the challenges of Senior Institute. Important criteria include good attendance, time management, strong portfolios and successful exhibitions, and intellectual and social maturity. Outside collaborators are often invited to participate in Junior Review by reviewing student documents and assuring that the standards set at Fenway are consistent with those of business and higher education. Junior Review helps students focus on their learning styles, challenges and patterns of behavior.

**STEPPING UP**

Upon successful completion of Junior Review, students participate in a special event called Stepping Up. This formal ceremony celebrates the students past achievements, recognizes their readiness to become a senior, and marks the passing of the associated responsibilities from the graduating class to the new seniors. Families are invited to attend this ceremony.

## **Senior Institute**

Senior Institute is the final stage of study for students who have successfully completed three previous years of coursework and passed Junior Review. The Senior Institute captures and crystallizes the skills and intellectual maturity learned during the previous three years at Fenway. It is not always possible for students to finish Senior Institute in one year and some students stay for a second year to be fully prepared for life after high school.

SENIOR INSTITUTE REQUIRES THE SUCCESSFUL COMPLETION OF THE FOLLOWING:

### **Coursework in math, science, and humanities**

Courses can be either at the high school or college level. Additional courses may also be included. Senior Portfolios in the major subject areas as well as the Science Fair project and the Humanities position paper.

### **Senior internship**

A full-time 6-week pre-professional experience during the last quarter of Senior Institute.

### **Standardized tests**

Taken by students in their senior year. Some are required and others are optional. The tests include SAT, TOEFL, and MCAS (for those who have not yet passed).

### **Position paper**

This paper presents opposing opinions and states the writer's position, demonstrating the student's writing and independent thinking skills.

## **VENTURES PROGRAM**

Fenway Ventures is a program for 12th graders that helps students develop their communications and entrepreneurial skills. It gives students experience in business, organizational and professional settings as a primer for their internship experience and life after high school.

Students begin the year with a business and life skills curriculum, learning personal finance, living on a budget, insurance issues, self-advocacy, and skills such as interviewing, resume writing, and how to get and keep a job. Students explore potential career fields and receive assistance from community members through research, job shadows, and mentoring as they prepare for their internships at the end of senior year.

The Senior Internship Program is the culmination of the skills, knowledge and experience gained from the Ventures Program. Internship provides an opportunity for seniors to integrate school-based learning with career exploration and practical work site experience in a six-week, full-time, unpaid internship in the field of their choice. The academic year is compressed into seven months to accommodate the internship requirement, which begins in April and lasts through May.

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### Planning for the future

More than ninety percent of our students go on to college or post-secondary training. An important part of senior year is spent thoroughly researching post high school options and keeping track of college application deadlines.

### Graduation

Students that have successfully completed all of their requirements and have the approval of their House team and the signature of the Head of School are eligible for the Fenway diploma. Fenway has two graduations one in June and one in August. Those students who do not complete all requirements of Senior Institute are re-entered for the following fall term.

## Library

The school Library is at the heart of learning at Fenway High School. The Library is open to both students and faculty before, during, and after school. The Fenway High School Library is a part of the Metro Boston Library Network, which means our students have access to requesting and borrowing materials from any of the Boston Public Library branches.

The mission of the Fenway High School Library Program is to ensure that students and staff are effective users of ideas and information. The school library program empowers students to be critical thinkers, enthusiastic readers, skillful researchers, and ethical users and producers of information.

### LIBRARY EXPECTATIONS

#### Students will be respectful of their classmates by:

- Being purposefully engaged in research, reading, or study and not interfering any other student's ability to do the same.
- Entering quietly so as not to disturb others at work.
- Students will be respectful of the space by:
  - Cleaning up after themselves
  - Using furniture and equipment appropriately
  - Finishing lunch in the cafeteria before coming to visit the library
  - Recognizing that library materials belong to everyone, and so should always be returned.

During the school day, all students must come into the library with a Library Pass, unless it is lunch time. Students who have a study block are also welcome to visit the library and will be asked to sign in using the Sign In laptop.

### LIBRARY HOURS

- **Mon.-Thurs.:** 8am-5pm
- **Fri.:** 8am-1pm

## Academic Courses

### Math

All students are required to pass four years of math to graduate from Fenway.

#### Curriculum

The Math Team at Fenway uses the Center for Mathematics Education Project (CME) for grades 9 through 12.

With funding from the National Science Foundation, the CME Project is organized according to the traditional sequence of algebra I, geometry, algebra II, and pre-calculus. CME blends progressive and traditional teaching styles so that students can learn both math skills and critical thinking skills. This program gives teachers the opportunity to use familiar mathematical themes to create a problem-based, student-centered program.

Fenway shares the CME Project's goal to lead students to a deep understanding of mathematics. The curriculum's structure allows teachers to develop lesson plans that are not only rigorous and challenging but will engage students of all abilities, preparing them for higher achievement in mathematics.

#### Senior Year

Seniors take pre-calculus, calculus, or statistics at Fenway. Students might otherwise be recommended by their math teachers and house coordinator to take and pass a placement test for math courses at Emmanuel College or Wentworth Institute of Technology (WIT).

In order to facilitate the transition to college, senior courses are taught in a style that more reflects what students are likely to encounter in a college setting.

## HUMANITIES

All students are required to pass four years of Humanities to graduate from Fenway.

#### Curriculum

Student mastery and deep understanding of concepts and skills, rather than broad coverage of content, guides the Humanities curriculum. In all grades the identification and exploration of central themes and patterns in human history are taught. Each year the curriculum is focused on a different theme expressed as an essential question. Supporting this inquiry are case studies and readings in the fields of history, literature, philosophy, government, religion, sociology, and geography.

#### The essential questions in a four-year rotation are:

- How do you do right in the face of injustice?
- What does it mean to be human?
- Who built America?
- How do we govern ourselves?



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The freshman year course, Foundations of Literacy, consists of a reading and writing assessment at the beginning of the year as well as participation in a required reading and writing workshop. The goal of the course is to support students' development as independent readers and writers. Through exposure to multiple genres, including novels, short stories, nonfiction, memoirs, and poetry.

Seniors cover terms one and three on the regular cycle. The second term is devoted entirely to the student's senior portfolio, which is required to graduate from Fenway. In their final term, seniors participate in an off-campus internship.

### **SCIENCE**

The Science Team implements the ideas from its curriculum reviews over the past few years. It continues to engage students in their learning while preparing students for the demands of the Science MCAS, scientific majors in college, and careers. The curriculum allows students to explore concepts through hands on activities.

Students tackle various scientific endeavors such as researching questions, testing hypotheses, and hands on lab work while simultaneously exploring scientific concepts from multiple perspectives. Seniors have the Advanced Topics in Science course and also have the opportunity to enroll in the Lab Science course at the Wentworth Institute of Technology.

Science Fair is a school-wide exhibition of projects, independently researched and conducted by every senior student. Each student chooses a scientific topic and then designs and conducts an experiment to study a hypothesis of their choosing related to that topic. Students present their work by creating exhibition boards, writing research papers, and refining their presentation skills. A group of approximately 40 judges from the professional, academic, and scientific communities are invited to evaluate the student's work and engage them in discussions about their projects and science in general. During senior year, Science Fair is the basis of the Senior Portfolio.

### **WORLD LANGUAGES**

Fenway offers its students two years of Spanish language, Spanish I and Spanish II . An advanced Spanish for native Spanish speakers is also offered.

#### **Curriculum**

Spanish classes are semester long courses. In Spanish I students develop reading, writing, speaking, and listening skills within an authentic cultural context. The class involves activities such as creative projects, oral skits, games and role-play, and written journals. Spanish II builds on the basic skills acquired in Spanish I and provides a deeper exploration of expressions, grammar, vocabulary, and communication. Spanish II is conducted entirely in Spanish for native speakers.

### **DUAL ENROLLMENT**

Fenway has dual enrollment programs with Emmanuel College, Wentworth Institute of Technology, and Fisher College.

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Juniors and seniors may request to take college level courses at Emmanuel College, Fisher College, or Wentworth Institute of Technology in a subject matter of their interest. Students must show competency and a strong interest in a subject matter and able to manage the extra work and different schedules. Approval is required from the department head and the student's advisor. College credit is received and if a comparable class is offered at Fenway, high school credit is also received. Summer courses are also available. Interested students should speak to their advisor or subject teacher for information about this opportunity.

### **PHYSICAL ACTIVITY**

Physical activity and education is offered to all freshmen and some upperclassmen. On site, Fenway has an aerobics room and a well equipped fitness room that students use to exercise. The fitness room is available after school under faculty supervision. In addition, classes use off-site facilities at the Tobin Community Center, Reggie Lewis Center and parks to play team sports.

The Physical Education program at Fenway aims to provide students with the opportunity to participate in a wide variety of sports and encourage every student to make exercise an integral part of their life.

### **TECHNOLOGY**

Fenway students have access to modern technology systems throughout the school as a tool to support their learning. Students develop their skills by engaging in a wide variety of technology projects within the context of other academic classes. All students develop knowledge of the Google Suite and online research skills. In addition to computers, students also have access to a variety of peripherals such as projectors, cameras, scanners, and data logging probes.

All students have their own login account for the computers in the school which provides network storage accessible from any computer in the school. Students are expected to use this account whenever they log into a school computer. In addition students are provided with a school based email account and access to Google Apps to make it easier to work on files outside of school.

In addition to email there are a number of online resources available to students and parents. The Student Information System for parents provides access to student grades, assignment lists, announcements, student schedules and much more. Juniors and Seniors have access to Naviance in order to manage the college application process.

## Parents & Caregivers

### FAMILY INVOLVEMENT

Parent and Guardian involvement and interest in a student's school life is proven to be an important component to their success. High School age students can be encouraged and helped in their schoolwork and in achieving their goals after graduation. It is also important to support students to be at school on time and minimizing the number of days the student is absent.

Family involvement is invited at Fenway High School in many ways:

- Participate at Parent Council meetings to be involved and learn about the school's activities. Council meetings are held the third Thursday of most months from 6-8 pm. Check the online calendar or call the school to confirm dates.
- Visit the school calendar on Fenway's website [www.fenwayhs.org](http://www.fenwayhs.org) to learn about upcoming events and activities.
- Attend special events, exhibitions, and sports games.
- Each Advisory teacher needs the help of a parent to disseminate information to other parents and recruit for events. If you would like to volunteer, contact your student's Advisory teacher.
- Serve on the school's Board of Trustees. Parents are nominated at the September Parent Council Meeting.
- Attend your child's Narrative Conference.

### FAMILY FORUM - WEEKLY EMAIL COMMUNICATION

The Family Forum is a weekly email that is sent out to all families and students. It contains information about events, announcements, and other information. If you are not receiving the email, please email [walker@fenwayhs.org](mailto:walker@fenwayhs.org) or call the school. Fenway encourages frequent communication between families, teachers, and advisors. Parents and guardians are urged to telephone or email teachers using the directory at the front of this handbook. It is important for parents to notify their Advisory teacher if there is a change in the student's life such as divorce, death in the family, etc. For general concerns, or when you aren't sure who to contact, call your child's advisor or Student Support advisor.

Report cards and grades can be accessed through our online system. Phone calls will be made at various points through our automated call system. Fenway will also use social media such as Twitter, Facebook and Instagram as modes of sharing information.

### Parent/Family Council Meetings

The Parent Council runs an annual fund drive to support the school by requesting a donation of any amount, no matter how small. Donations from parents are especially important in showing funders that there is parent support for programming.

### Narrative Conferences

Twice a year, teachers and advisors prepare a written narrative summarizing the strengths and weaknesses of each student and suggest strategies to improve academic achievement. These

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Narrative Reports are mailed to parents in mid-December and mid-March. Parents are invited to a conference with teachers about their student's progress once a year by grade.

### **Family Night**

Parents meet with faculty to review the year's program and expectations

### **Open House for Families**

Open House is an opportunity for all parents to come spend a day at school, attend class with their child, meet teachers, and experience Fenway. Parents may come for part or all of the day.

### **Family STEM Night**

Fenway employs a unique approach to math that integrates math topics year to year. Parents are encouraged to attend Family STEM Night to experience first-hand how students are taught math at Fenway.

### **Welcome Family Dinner**

In May, Fenway hosts a dinner to welcome new parents.

### **Sports**

Students and coaches always appreciate parent/caregiver attendance at school sporting events. Please check the online calendar at [www.fenwayhs.org](http://www.fenwayhs.org).

IMPORTANT DATES TO REMEMBER (See Fenway Calendar as these dates are subject to change)

### **Parent Council Meetings**

Nov. 9  
Jan 11  
Feb 8  
Mar 8  
May 10  
June 14

### **Parent Night**

Sept. 21

### **Narrative Conferences**

Dec. 13-14, grades 9 & 12  
Mar. 14-15, grades 10 & 11

## Health & Wellness

### SCHOOL NURSE

The School Nurse is Amy Dietz, RN, whose office is located on the first floor, room 115. Her office hours are **Monday to Friday, 8:30 – 3:30 p.m.**

#### **The school nurse will:**

- evaluate and manage the health needs of all students;
- manage students with special health needs;
- give medications as prescribed;
- provide first aid and emergency care;
- manage the control of communicable diseases;
- provide physicals for athletics.

#### **Parents can help the school nurse care for their child by**

- letting the nurse know about any chronic or acute illnesses;
- communicating with the nurse directly if medication or health needs change; and
- ensuring the child's emergency card is updated.

### PRESCRIPTION MEDICATION

In order to administer prescription medications, the nurse must have a doctor's order and signed parent's permission. Non-prescription "over the counter" medications such as Tylenol or Motrin can be given without a doctor's note but does require parental permission. Parents must supply their child's medication, which must be in the original pharmacy container.

### HEALTH INSURANCE

Health Insurance is available for every child in Massachusetts. If you need more information about insurance and health care, call the school nurse of the Mayor's health Line at 617-534-5050 or via the web: <http://www.bphc.org/programs/cib/civicengagement/mhl/Pages/Home.aspx>.

## Transportation

### TRANSPORTATION

BPS issues students a Student Charlie card for the whole school year. Students who live within 2 miles of school receive a reduced fare pass. Students are responsible for the card. Lost, stolen cards or damaged cards can be replaced for a \$5 fee. The card also serves as a school ID, Library card, and gives access to many community resources across the City of Boston.

The Roxbury Crossing T stop (Orange Line) is a short walk from the school.

### SNOW DAYS

On occasion, the BPS may need to close, or delay school opening because of bad weather or an emergency situation. Parents and guardians should listen to the major radio or television stations for announcements beginning at 5:30 a.m.

Whatever our decision regarding school opening the parent/caregiver should make the final decision on whether it is safe for their child to go to school. If a parent decides to keep a child home because of safety concerns, the absence will be excused when the parent sends a note.

- If schools are closed: The day will be made up at the end of the school year.
- If there is a delayed opening: The length of the delay will be announced. All full-day classes will be in session. School dismissals will be at the regular time.
- After-school programs: When school is cancelled, all after-school programs in BPS schools, BPS athletic events, and evening classes are also cancelled.
- By state law, the school year for students must be 180 days, and the last day of school must be no later than June 30. If necessary, we will adjust the calendar to comply.

**School cancellations or delayed opening message are also communicated the following ways:**

1. **BPS central office:** 617-635-9000
2. **BPS website:** [www.bostonpublicschools.org](http://www.bostonpublicschools.org)

## School Records

**Important School Forms:** A packet of forms is distributed to students at the beginning of each school year. Many of these forms require a parent signature and must be returned to Ms. Payton, the school secretary. Forms not received by the end of the second week of school will result in a student being sent home.

**BPS Enrollment:** Students must be enrolled in Boston Public Schools and assigned to Fenway High School. To enroll a student and have them assigned to Fenway, a parent/caregiver must go to the Family Resource Center (see box at right) with a letter of acceptance from Fenway. Students not enrolled with Boston Public Schools will be sent home.

**Transcripts:** The school will provide an attendance report and transcripts for all current students and graduates upon request. The transcript shows the final grade for a course but not grades received in individual terms. To request a transcript please email [registrar@fenwayhs.org](mailto:registrar@fenwayhs.org) or [lmaldonado@fenwayhs.org](mailto:lmaldonado@fenwayhs.org). Also call the Registrar at ext. 45504. Any errors noted on the transcript should be reported to a student's Student Support Counselor and the Registrar.

**Change of Address and/or Phone Number:** As of this year, most changes of address can be reported to Fenway High School. Only the parent/guardian listed on the student file can change a student's address by presenting 2 proofs of address to the school. If you need assistance please see the Secretary.

**Military Access to Student Information:** As part of the *No Child Left Behind Act* signed into law, the school must release student names and addresses to military recruiters upon request unless a parent, in writing, has instructed the school not to do so. If you wish us to withhold information you do so by checking the appropriate box and signing the form in the BPS handbook that is distributed at the beginning of the year.

**Progress Reports and Report Card:** Progress reports and report cards with grades are provided and e-mailed or mailed each term (see term calendar). In addition, Narrative Reports are prepared on each student at least once a year. A Narrative Report, prepared by the student's advisor and teachers, describes how a student is learning at Fenway. Parents and caregivers are invited to Fenway to review and discuss these reports. If a student does not receive a report card or progress report, a call to the school should be made to verify the address we have on file. Any errors on a student's report card should be discussed initially with the classroom teacher.

### BOSTON PUBLIC SCHOOL WELCOME CENTERS

**NORTH ZONE:**

Bruce C. Boiling Building  
2300 Washington St.  
Roxbury, MA 02119  
(617) 635-9010

**EAST ZONE:**

Campbell Resource Center 1216  
Dorchester Avenue Dorchester,  
MA 02125  
(617) 635-8015

**WEST ZONE:**

Jennie L. Barron Building 515  
Hyde Park Avenue  
Roslindale, MA 02131  
(617) 635-8040

## **Attendance**

Students are allowed no more than 3 unexcused absences for each of the four terms in any academic year.

- Parent/caregivers are asked to call the school each day a student is absent to notify the office and the Student Support Team. Extensive absences require a doctor's letter within two weeks of the absence.
- In addition to calling in an absence, a note explaining a student's absence should be given within 5 days or it will be recorded as unexcused.
- The student must bring the note explaining the absence to Mrs. Payton, the school secretary. She gives a copy to the student who will then take it to Student Support where it will be initialed; the student takes the copy to each of his/her teacher.
- A student with more than 3 unexcused absences in a marking term, or more than 12 unexcused absences for the year, may receive a grade of NC (no credit) if the student otherwise earned passing grade. If the student has not earned a passing grade, he or she will receive an 'F'.
- If a student receives an NC for one or more marking terms, but does not exceed 12 unexcused absences for the year, the NC will be changed at the end of the school year to the grade the student would have otherwise received.
- Students are expected to be on time to all their classes. More than 3 tardy marks could equal one unexcused absence.
- Having an excused absence does not excuse the student from doing the work for the class they have missed.

## **House Structure**

All grades are grouped into three Houses:

**OMEGA      CROSSROADS      PHOENIX**

Students stay in the same House with the same students throughout school, which provides a sense of community and gives all students a chance to be known personally by both students and faculty. Senior Institute is the final year of study at Fenway and crystallizes the skills and intellectual maturity learned during the previous three years. Seniors are in mixed groups for their core academic subjects but are with the House for Advisory.

Teachers are assigned to a House and, in most cases, teach the majority of their classes within that House. Faculties within a House meet regularly to discuss each student's progress and plan community-building events. To facilitate school-wide communication and coordination, each House Coordinator participates as a representative on the school's Lead Team.



## Student Organizations

### STUDENT GOVERNMENT

Each year, elections are held for the offices of student government to represent each Advisory. Student Government meets during Advisory.

#### The responsibilities of Student Government are:

- To establish effective communication between the student body and staff that will enable the concerns and ideas of the student body to be voiced and acted upon.
- To relay information about student committees, events, and meetings to advisories and staff.
- To guide and help other students in organizing effective committees for dances, yearbook community breakfasts, youth conferences or special events.
- To represent Fenway at statewide government events and with other organizations such as the Citywide Student Government, the Mayor's Council, The National Council for Christians and Jews, Gang Peace, Hugh O'Brian Youth Organization, etc.
- To represent Fenway in orienting new students and visitors and to act as liaisons with other schools and other student governments.  
To coordinate meetings such as town meetings, and mobilize students for participation in student conferences, special events and external networks.

### BOYS TO MEN

Boys to Men meets each week to support males through discussion of issues that are specific to young men in our society. This group provides a forum for male students to share their experiences with the goal of helping them make healthy decisions and address challenges presented to them in a positive way.

### M.O.R.E.

Men, Organized, Responsible, and Educated is a group for young men requiring a higher level of commitment than the Boys to Men group. Participation is by invitation only.

### SISTER TO SISTER

Sister to Sister is a group for young women to support each other and learn about issues related to young women in society today.

### QUEER STRAIGHT ALLIANCE (QSA)

A group for individuals to discuss LGBTQ issues and their impact within the school, community and beyond.

## **FENWAY AMBASSADORS**

Students from each grade level and House will be selected to serve as ambassadors to the public on Fenway's behalf. This is an honorary position. Ambassadors will provide tours during School Preview time, greet visitors during school and after-school special events, and serve during other events during the school year.

## **Sports & Fitness**

### **SPORTS PROGRAM**

Fenway has many sports teams including basketball teams, boy's baseball and girl's softball. Practice and game schedules are available. Students who wish to play football, hockey, track and field, swimming, soccer, and volleyball may join cooperative teams. See Mr. Walker for more information.

### **THE FITNESS ROOM**

Filled with weight and other workout equipment, this room is available after school for students when faculty supervision is available.

## **After School Activities**

- Homework Assistance
- Fenway Academic Mentoring (FAM)
- SAT and MCAS Tutoring
- Debate Team
- Boys to MEN
- M.O.R.E.
- Sister to Sister
- Queer Straight Alliance
- Prom Committee
- Yearbook Committee
- Music Club
- Sports
- Fitness
- Fenway Ambassadors
- Tech. Goes Home
- The Scholar Athlete Zone
- The Fenway Step Team
- Graphic Novel Book Club

## **After School Options**

For information about how to join any of the following clubs, teams, or activities, ask your advisor.

<b>Name</b>	<b>Day/Time</b>	<b>location</b>	<b>Fenway Contact</b>	<b>Description</b>
Art Club	Thursdays 3:45 - 5 pm			Art club is a place to create! Students can paint or draw on their own or join the group to paint colorful murals on the school walls. With student interest, we can also take field trips to art studios and museums.
Debate Team				The debate team is a great opportunity for students to share their voices and participate in a respectful and inclusive community. Debate will help them develop their writing, reading, listening and speaking skills. In addition, debating about human rights will help our students create awareness about the issues in our world and find ways to advocate for their community.
Graphic Novel Book Club	2nd Thursday of every month 3:45 - 4:15	Library	Ms. McBride	Graphic Novel Book Club meets the second Thursday of every month, from 3:45 until 4:15. If you like reading comics, manga, or graphic novels, this is the club for you! We eat snacks while discussing that month's graphic novel. To join, visit the library and see Ms. McBride to get a copy of our current book.
Fenway Academic Mentoring (FAM)	Monday, Wednesday and Thursday from 3:30-5:00 and Tuesday from 2:30-4:00		Ms. Fussner	Fenway Academic Mentoring (FAM) is an after school tutoring program that provides academic support and laptop access to primarily freshman and sophomores. Local college students and qualified adults provide one on one and small group tutoring in all academic subjects. The program meets Monday, Wednesday and Thursday from 3:30-5:00 and Tuesday from 2:30-4:00. Tuesday through Thursday meets in Room 109 and Monday Room.
Spectrum	Thursdays 8-8:30 am	321	Mr. Johnson/ Ms. Spy	Spectrum is a group in the Fenway community that supports the Lesbian, Gay, Bisexual, Transgender and Questioning students and allies. Our goal is to educate ourselves as well as those around us about LGBTQ history and how to transform that knowledge into activism in advocacy of human rights.
Sister 2 Sister	Wednesday s 3:45-4:45 pm	201	Ms. Sahadeo, Ms. Sumner and Ms. Downey Leonard	Sister 2 Sister is a group specifically for girls at Fenway to support one another and learn about issues related to young women in today's society. We meet on Wednesday after school 3:45-4:45pm. We have various events and outings during the school year such as the Ice Cream Social, we go to dinner and movies, celebrate the holidays, we go on an annual retreat in March in which we do community service in various areas.

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Music Club	Mondays 3:45 - 5:00		Mr. Bodine	We provide a relaxed environment in which to learn how to play guitar, piano, or drums. For students who are lyricists or students who wish to record themselves, we have the equipment to make recordings.
Newspaper Club	Tuesdays 2:30-4:00			Teen Urban News and Fenway High offer the Newspaper Club for students interested in journalism reporting, TV hosting and news photography.
Obama Group	Mondays 3: 45 to 5:00	322	Mr. Johnson and Ms. Manning	Second Monday of each month this study hall is just for Obama group member
Boston Partners	Wednesday s 3: 45 to 5: 00	Library	Ms. Manning	Three Geometry Study groups of 3 students each. One teacher and one tutor.

### Sports Offered =

**Fall sports** = Cross-country, Soccer (boys' & girls') at Snowden, Football (boys) at Madison Park), Volleyball (girls) at Madison Park, Cheerleading

**Winter sports** = Girls' basketball, Boys' basketball, Cheerleading

**Spring sports** = Softball , Baseball

### Additional Programs Throughout Our City

#### *Programas adicionales en nuestra ciudad*

Hyde Square Task Force  
351 Centre St, Jamaica Plain, MA 02130  
[Phone: \(617\) 524-8303](http://www.hydesquare.org/our-programs/)  
<http://www.hydesquare.org/our-programs/>

Sociedad Latina  
1530 Tremont Street  
(617) 442-4299  
Sociedadlatina.org  
\*\* Hay hispanohablantes

The Bottom Line  
1912 Dorchester Ave  
(617) 514-6483

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Amphibious Achievement <a href="#">MIT Public Service Center</a> 77 Massachusetts Avenue, Building 4-104 Cambridge, MA 02139-4307 Tel 617-253-0742 Email psc-25@mit.edu
Metro Lacrosse 209 Green St, Jamaica Plain, MA 02130 <a href="#">Phone:</a> (617) 288-9898
Teens in Print 2300 Washington Street, Roxbury, ... Contact Ric at (617) 541-2651 <a href="mailto:ric.kahn@boston.gov">ric.kahn@boston.gov</a>
Teen Empowerment 384 Warren St, Boston, MA 02119 Phone:(617) 536-4266
Bikes Not Bombs 84 Amory St, Jamaica Plain, MA 02131 (617) 522 - 0222
Summer Search 3840 Washington St, Boston, MA 02130 (617) 524-9911
Squashbusters (617) 373-7782 <a href="http://squashbusters.org/">http://squashbusters.org/</a> ** Hay hispanohablantes
T.A.G. UMass Boston 617.287.7638 100 Morrissey Blvd. Boston, MA 02125-3393 <a href="http://www.umb.edu/tag">http://www.umb.edu/tag</a> ** Hay hispanohablantes
YMCA 316 Huntington Ave, Boston, MA 02115 (617) 536-7800

## Community Expectations & Policies

### 1. Respect for Diversity

Fenway is a community of people that identify with different cultural, linguistic, racial and ethnic backgrounds – a mix that reflects the diversity of the city of Boston. Fenway expects that each student will make an effort to get to know those from different cultures and backgrounds.

At Fenway respect for others is expected. Learning from each other is part of being at Fenway and that extends to such matters as language, race, gender, sexual orientation, religions, and other traditions. Our curriculum honors diversity through the topics we study and the questions we ask.

### 2. Behavior

Fenway expects students to act in such a way that shows maturity and respect for others and oneself. Students are reminded that they are not only a member of the Fenway community but also a representative of it. All staff members in the building have the right and responsibility to direct the behavior of all students in the building

Noise, unruly behavior and loudness can become a disruption for other people in the building, whether they are studying in the Library or in nearby classrooms or working in the offices. Horseplay can result in injury and/or damage to property and often leads to fights that can generate a permanent disciplinary record and lead to possible expulsion. Students may be held responsible for any damage to school property.

### 3. BPS Code of Conduct

Boston Public Schools students must follow the rules and Code of Discipline of the Boston Public School district. A letter acknowledging an understanding of the Code of Discipline and agreeing that the student will abide by it must be signed by each parent and be on file in the Fenway office by the **second week of school**. Students should expect that their constitutional rights, (e.g. the rights to due process, freedom of expression orderly assembly, privacy of person, freedom from discrimination, and so forth) will be respected.

### 4. Hazing and Bullying

Chapter 269 Sections 17-19 of Massachusetts General Laws prohibits the practice of hazing. Fenway High School will not tolerate hazing within its community. Any victim or witness should immediately report such incidents to the Head of School or any staff member.

“The term "hazing" as used in this section, shall mean any conduct or method of initiation into any student organization, whether on public or private property, which wilfully or recklessly endangers the physical or mental health of any student or other person. Such conduct shall include whipping, beating, branding, forced calisthenics, exposure to the weather, forced consumption of any food, liquor, beverage, drug or other substance, or any other brutal treatment or forced physical activity which is likely to adversely affect the physical health or safety of any such student or other person, or which subjects such student or other person to extreme mental stress, including extended deprivation of sleep or rest or extended isolation.”

(<https://malegislature.gov/Laws/GeneralLaws/PartIV/TitleI/Chapter269/Section17>)

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Chapter 603 Section 49 requires schools to report all incidents of Bullying. Fenway high School will not tolerate bullying within its community. Any victim or witness of bullying should report it to the faculty member or the Head of School immediately.

### **5. Threats and Harassment**

Threats made both in writing or verbally will initially be investigated at the school level in accordance to Section 7.2.5 of the BPS Code of Discipline. If further investigation is warranted, a referral to the Boston Public Schools' Safety Office or the Boston Police Department will be made. Sexual harassment is a serious issue and can result in severe disciplinary action by both Fenway and BPS. Any improper language or behavior which makes a victim of a person because of their gender or sexual orientation is forbidden. It may also be grounds for legal action and fines through the criminal justice system. No one is permitted to use suggestive, rude, or offensive sexual words, gestures or actions in any way, at any time, while a member of the Fenway community. The degree of offense is not important. Any person heard or reported committing such an action can be charged with sexual harassment.

### **6. Profanity**

Offensive language is a disruption and offensive to some on campus. Such language causes bad will and those who offend with profanity can be called to a disciplinary hearing.

### **7. Cell Phones**

Cell phones should not be seen or heard inside any classroom at Fenway. Cell phones should be off and away in class. Cell phones are allowed before and after school unless otherwise posted in specific areas of the building. The first time a student violates the policy the phone will be confiscated and returned at the end of the day. Following violations will follow progressive discipline as described in the BPS SUP-9 circular.

### **8. Smoking**

Smoking is not permitted in any Boston Public School building or on any school property. This applies to staff, students, and visitors.

### **9. Asked to Leave Class or Assembly**

There will be times when a teacher feels it is important that a student leave the room. It may result from an argument, lack of student participation, or other conditions. A teacher, administrator or other staff member always has the right and the authority to tell a student to leave the classroom and the student must do so immediately and without disruption.

All students have the right to appeal to an administrator, an Advisor or a member of the Student Support Team, and to have a conference with the teacher later. However, the student does not have the right to refuse to leave the area when asked. Students can and should use their rights to challenge a staff member after the fact, and through proper channels, but not to challenge this rule or the teacher in a heated moment. Students are expected to leave the area immediately and seek out their advisors, an administrator or a peer mediator. Violations of this rule will result in a suspension.

## **10. Clothing**

The Fenway High School is committed to creating a respectful, welcoming learning environment for all students. As part of that commitment, our students must adhere to the following standards for dress. While we encourage student's self-expression and individuality, these standards help foster a secure, appropriate setting where all students can focus on their educational goals and flourish.

- Students should dress casually and comfortably for school, while wearing clothing that is well suited for a school environment.
- All clothing should be neat, clean, and within the bounds of decency as appropriate for school.
- Clothing must cover a student's torso, midriff and backside, and have sleeves or straps.
- Shorts, skirts and dresses must be an appropriate length (no shorter than 5 inches above the knee), even when leg coverings are worn underneath.

Waistlines of shorts, skirts and pants must be on or above the hips or waist, with no undergarments or other clothing showing under the pants, shorts, dresses, or skirts.

- Clothing, drawings, tattoos and accessories that display or promote hurtful, violent, or bias-based images are not permitted. These could include gang insignia or weapons; drug, alcohol or tobacco-related information; and obscenities, put-downs, stereotypes, sexual innuendos, or offensive words or graphics.
- Heads and faces are suggested to generally be uncovered. Appropriate headgear may be worn for warmth and protection outdoors, and inside for religious reasons or special circumstances.
- Students may wear shoes or sandals that do not present a safety concern, except during physical activity / education, while participating in school-related athletic competitions, events or activities, or while participating in other activities where safety is a concern.

A violation of the dress code will require a change of clothing. Sound judgment and reasonableness will be applied in interpreting the dress code. Special circumstances will be considered on a case-by-case basis.

## **11. Hats/Headgear**

All students may be required to remove their hats and any other headgear in the building. Hats and headgear may be required to be off in classrooms, school events, or activities. Fenway will have and teach a curriculum designed to address code switching and professionalism.

## **12. Music**

Students can play appropriate (radio version) music at a reasonable volume in the commons at appropriate times. Music should not be played in hallways or classrooms without the expressed permission of a teacher. Because of the independent nature of the work usually conducted in the computer lab, learning center and library, students are permitted to wear headphones to listen to music in these locations. The volume of the music should not be so loud as to disturb others who are studying.

## **13. Food**

It is important that a clean learning environment is maintained in our school. Students are not allowed to eat in classrooms without explicit permission from a teacher. Students are expected to completely clean up after themselves and should also help with keeping our building clean.



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### 14. Breaks

Students have some time between classes to use the bathroom or to chat with friends. This is the only time teachers allow the whole class to leave the room.

### 15. Signs/Flyers

No written announcements may be put up anywhere on the Fenway/Alleghany Street campus without the permission of the Fenway administration. This policy includes school business, parties, bake sales, etc.

### 16. Visitors

Although we welcome young people and adults to view all aspects of the Fenway High School, no student may invite a visitor without the written permission of the Fenway administrators at least one day prior to a visit. Visitors who do not have permission may be removed from campus or arrested for trespassing, depending on the circumstances. A student assisting an intruder to enter the building will be subject to disciplinary action. **NOTE: This policy includes infants and children.**

### 17. Special Events

Fenway has many community events and activities and it is expected that all students will participate in these events. Failure to attend will result in an unexcused absence from school.

### 18. Before/After School

Fenway students may remain on campus only under the direct supervision of Fenway staff (computer lab, clubs and activities, Fenway Learning Center, classrooms with teacher present) or in the Library. Students may not arrive before school nor linger on the campus after school unless they are in one of these supervised situations and all students will be expected to leave by 5:00PM.

### 19. Unauthorized Areas

There are some areas of the Alleghany Street building where students are not allowed.

#### **The following places are off-limits to students:**

- When arriving or leaving the building students should only use the main entrance. All other exits are for emergency use only.
- The Fenway Fitness Center without adult supervision
- Other areas that may be designated as off limits and are identified with appropriate signs.

### 20. Lockers

Fenway will provide a locker and lock for interested students on a first come, first served basis. The Advisor will set the policy for when lockers may be accessed by students.

#### **The following rules apply to all lockers at Fenway**

- The lockers and locks are the property of Fenway High School.
- Personal property stored in the lockers is done so at the student's own risk.
- Lockers may be opened and contents examined at any time at the discretion of the Head of School or his/her designee in order to keep the community safe. You have no right to privacy in these circumstances, since public safety issues will prevail and lockers may be opened and

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searched at any time. *(Everything you bring into the building becomes accessible to school authorities since the school is a public zone.)*

- There is a \$3 non-refundable rental fee for each year.
- Missing locks will be replaced at student expense at \$3.
- All students are responsible for cleaning lockers at the end of the year.

### 21. Plagiarism

Plagiarism, the act of using someone else's work as one's own, is prohibited at Fenway, including using another student's work as one's own. Plagiarism may result in no credit for an assignment and referral for additional discipline to the Associate Head of School. Flagrant or repeated violation can lead to a disciplinary hearing.

When a student writes for Fenway courses, free use of other people's ideas and information from a variety of sources are permitted as long as full credit is given to the sources of the ideas and information. Sources may include books, periodicals, brochures, reports, Internet sites, etc. They also may include correspondence, interviews, lectures, and similar sources.

There are two ways in which information from sources may be included in a writing assignment use of a direct quote or a paraphrase. To paraphrase is to restate the information in one's own words. However, when a paraphrase is used, the original source of the information must be cited.

### 22. Library

Students in the library, either as individuals or with a class, are expected to follow the library expectations: Respect Yourself, Respect Your Classmates, and Respect the Space. Students who are being disruptive will be redirected, and if need be will be asked to leave the library. All materials checked out must be returned in order to sign-out at the end of the year or transfer schools; any materials lost or damaged will need to be either paid for or replaced.

### 23. Computer Labs

The Computer Labs are quiet working environments. Students should leave the Lab when their work is finished to make the machines available for other students.

#### **The following rules must be followed regarding computer use:**

- no chat rooms
- no online social networks such as Facebook, Twitter, and Instagram
- no computer games
- no streaming video unrelated to academics
- no food or drink in computer labs
- no inappropriate Internet use is permitted before, during or after school time.

Inappropriate use includes viewing or sending content that contains vulgar and obscene language, offensive racial terms, violent or sexual content, offensive ethnic terms, violations of copyright laws, personal information about other users or yourself, such as address, credit card information, social security numbers or tampering with the system. Students may be liable for costs incurred and are subject to the Code of Conduct for inappropriate use of the Internet and may also lose computer privileges.

### **24. Open Campus**

Seniors are granted the privilege of “Open Campus” Effective the start of the second term juniors are granted the privilege. Students at Fenway can come and go when not in class, making use of local stores and restaurants during lunch. We see this as a great advantage in terms of building trust and rewarding positive, independent behavior. It is important that both parents and students discuss and understand the risks and benefits of this policy. Our students are also our best ambassadors to our neighbors and visitors to the school.

If no class is scheduled for a student at a given time, he/she is free to come and go off campus. It is also possible that on some days the starting time for classes might be later, or the release time earlier. In the past there have been a number of students who have proven unable to deal with this increased responsibility, and who have not done well academically since they have failed to attend classes regularly and responsibly. Open campus is a privilege that may be revoked by the administration.

Students are expected to follow the school rules while off campus and disciplinary action will be taken if a student breaks the **Code of Conduct**. There are many surveillance cameras in local business and residential areas.

### **26. Sports Programs**

Fenway students are encouraged to participate in several sports programs at Fenway, which is a member of the Massachusetts Interscholastic Athletic Association (MIAA). Games and practices are held after the regular school day. Students must maintain a 2.0 grade point average in order to participate in games. In addition, two Ds and/or one F will prevent a student from participation in games.

### **27. Student Government**

Student Government works to ensure the student voice is represented in school decision-making. Participants must maintain a C- or better in all classes.

### **28. T Passes**

BPS issues students a Student Charlie card for the whole school year. Fenway does not decide which student receives which T-pass as this is a BPS decision. You may need to visit BPS at the Bruce Bolling Building for more information. Students who live within 2 miles of school receive a reduced fare pass. Lost or stolen passes can be replaced for \$5. Students may come to the Fenway’s administration office for T passes; however, they will not be given out during class time. The T pass also serves as a student ID card and should be carried at all times. Students should come before school to the main office to request a replacement pass.

### **29. Places to eat during lunch (no hallways)& Food Deliveries**

Food deliveries are not allowed for 9th and 10th grade students during school hours. For 11th and 12th grade students, they are only permissible during lunch time so long as they are not disruptive. Students may eat in the Commons, or a classroom so long as a faculty member is present and in agreement with this. Students should not eat in the hallways or linger in the hallways during lunch.

### **30. Early dismissal**

- Students needing to be dismissed from school early must have written permission from a parent/guardian. Written permission should be provided as early as possible. If an email or letter can not be sent, an email or text can be sent. A parent/guardian may call SST, but the student should still bring a note from home to SST as soon as possible.
- SST will provide a dismissal slip.
- If the student does not get a dismissal slip prior to leaving the school, the absence will be considered unexcused. If a dismissal is reported after the student has already left, it will not be excused.
- Students who return to school after being dismissed must check in with SST.
- Students who are ill should be dismissed by the School Nurse. If the student goes home sick without first visiting the Nurse's Office or SST, the absence will be unexcused.
- Students who are dismissed may not be on school property.

The SST will ensure that before any student is released from school there is written documentation in one of the aforementioned forms (email, text, and/or written letter). The SST team will also verify with the legal parent/guardian. At which point, the SST gives approval for the dismissal.

In the event that a SST member is unable to carry out the process. An administrator will be contacted to approve dismissal or delegate to another staff member.



**Formulario para los Padres y Estudiante**

Este Formulario reconoce que "Nosotros", a los estudiantes y padres de familia de Fenway High School, apoyen a la Escuela y a su misión, y que se familiaricen con las pólizas y procedimientos de la Escuela. Las pólizas y los procedimientos detallados se encuentran en el manual de la familia de la escuela de Fenway en la página del Web: ([www.fenwayhs.org](http://www.fenwayhs.org)). Entendemos que este Manual es para propósitos informativos solamente y está diseñado a ser usado solamente por aquellos afiliados con la comunidad de la Escuela Fenway. También entendemos que la Escuela se reserva el derecho a su discreción, de agregar, revisar y eliminar las pólizas de la Escuela antes, durante y después del año escolar y dichas actualizaciones no necesitan ser escritas ó incorporadas en este Manual. Nuestras firmas a continuación indican que hemos revisado y nos hemos familiarizado con el contenido del Manual para la Familia de la Escuela Fenway. Estamos de acuerdo en obedecer las pólizas y procedimientos de la Escuela como se describe en el Manual. Tenga en cuenta que este manual de la familia ha sido editado para reflejar los cambios de pólizas de años anteriores. Este documento sirve como notificación a los padres y a estudiantes de las pólizas y procedimientos escolares en efecto para este año escolar.

Reconozco, con mi firma abajo el recibo del Manual de Estudiantes y Familia de Fenway High en nombre de mi hijo / a.

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Firma del Padre / Encargado	Fecha
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Firma del Padre / Encargado	Fecha
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Firma del Estudiante	Imprime tu nombre	Fecha
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Por favor complete este formulario (todos los estudiantes deben firmar) y devuelvalo a tu consejero.